



POSITION ANNOUNCEMENT

VILLAGE OF PINECREST POLICE DEPARTMENT
12645 SOUTH DIXIE HIGHWAY
PINECREST, FLORIDA 33156
(305) 234-2100

Date: August 27, 2018

Position: Detective

Deadline to Apply: September 10, 2018

Duties: Investigate all assigned cases in a timely manner. Subject to call-out for on-scene response within a reasonable time. Act as liaison with other elements of the criminal justice system. Prepare charging affidavits, reports and evidence for submission to prosecutors and presentation in court proceedings. Conduct special investigations as assigned by the C.I.S. supervisor. Attend meetings and serve as a department representative to outside criminal justice organizations. Provide guidance to the Operations Division personnel. Provide roll call briefings and training. Perform other duties as assigned by Administrative Division supervisors.

Qualifications:

1. Two years police officer experience.
2. Highly motivated and detail oriented.
3. Able to work independently with minimal supervision.
4. Prior investigative experience is a plus.
5. Excellent communication and interpersonal skills.
6. Ability to effectively manage multiple tasks simultaneously.

Selection Process:

1. Panel Interview
2. Administrative File Review

Hours of Work: Monday through Friday, daytime hours (schedule may be modified as the need arises).

Supervision: Criminal Investigations Section Detective Sergeant.

How to apply: Submit a brief memorandum stating your interest and qualifications via the chain of command to Lieutenant Bridges.